

Better Energy Homes Programme

Application Form

Applying for and Claiming Cash Grants

Version 26.3

Better Energy Homes programme
Sustainable Energy Authority of Ireland
P.O. Box 119
Cahiriveen
Co. Kerry
www.seai.ie/grants/home-energy-grants
info@seai.ie
Tel: 01 8082100



Rialtas na hÉireann
Government of Ireland

Instructions for Completing the Application Form

All fields in the form are **MANDATORY**. Incomplete applications will be returned.
Please complete the Application Form in **BLOCK CAPITALS** with blue or black pen.
Please complete AND sign the following sections:

Section A – MPRN (Meter Point reference Number), E-mail and House Details

Section B – Applicant details

Section C – Measures

Section D – Terms and Conditions and Applicant Declaration

Important Notice

- It is the responsibility of each applicant to the Programme to ensure that they have read, and fully understand, this Application Form (especially the **Terms and Conditions of the Scheme** as set out in Section D) and the Homeowner Application Guide before submitting a signed application form. Failure to fully adhere to the provisions of this Application Form and the Application Guide may result in application refusal, grant revocation, payment request refusal or grant clawback, depending on the particular status and stage of the grant (the 'Grant')
- Applicants may be selected as part of a sample verification and/or technical inspection process to ensure that grant aided works have been carried out and to the required specification. **Where selected, applicants are required to grant access to their home for inspection within a specified period, failure of which may lead to grant refusal or grant clawback.**
- Applicants who receive Grant payments in excess of €10,000 in a calendar year will be required to furnish the SEAI with a Tax Clearance Certificate to satisfy Department of Finance requirements.
- SEAI accepts no liability or responsibility, whether for breach of contract, negligence or otherwise, in respect of any claim or cause of action arising out of, or in relation to, any equipment, materials, product, work, system or installation in respect of which grant approval was given by SEAI. The fact of registration on the Registered Contractors List for the Programme does not infer any warranty or endorsement of that contractor by SEAI.
- This Application Form will be revised periodically. Check the SEAI website or call our contact centre to ensure that you have the latest version.
- SEAI also offers Better Energy Homes grants through an Energy Partner and participating One Stop Shops. Energy Partners and participating one Stop Shops are nominated organisations who work with SEAI on delivering energy savings on behalf of homeowners.

Section B – Applicant details

Applicant Contact Details:

Title (Mr. Ms. Dr. Etc)	
First Name	
Surname	
Address*	
County	
Contact Phone Number	

*Please note the above address will only be used, in exceptional circumstances. All correspondence relevant to the grant will be sent to the address associated with the MPRN (see Section A above). Please ensure that the details registered with ESB networks are correct and accurate.

Section C – Measures

- Please indicate below the upgrade measures for which you are applying for a grant.
- You **MUST CHOOSE** a contractor from the SEAI Registered Contractor List at the time of application and enter their details in the box below. However, you may change your contractor at a later stage if you so wish. You will be asked to identify the changed contractor at payment request stage.
- In the case of a Heat Pump System application, you **MUST CHOOSE** a Technical Advisor from the SEAI Registered Technical Advisor List at the time of application and enter their details in the box below. Please ensure that you submit your completed Technical Assessment document with this Application Form, in order to receive grant approval for a Heat Pump System, where applicable.

Note for homes built prior to 2007:

- Homes that have a valid Building Energy Rating (BER) which states the Heat Loss Indicator (HLI) of the property is less than or equal to 2.3 W/(K.m²), do not need to carry out a Technical Assessment. A self-declaration form can be completed and uploaded in lieu of a Technical Assessment in this instance. Further information regarding this can be found here: [Heat Pump System Grant](#)
- Properties built pre-2007 which do not meet the above specification, must undertake a Technical Assessment in order to qualify for a Heat Pump System grant. A Homeowner is entitled to a Technical Assessment grant of €200 per home. This will be applied to your Heat Pump System grant application automatically provided all qualifying criteria is met.

Note for homes built from 2007 onwards:

- Homeowners must complete and submit either a Self-Declaration form or a Technical Assessment prior to applying for a **Heat Pump System grant**. A Technical Assessment is not mandatory for this cohort of homeowners, however they can still carry out a Technical Assessment and avail of the grant, if they choose, noting that a Technical Assessment will ensure an optimum solution is achieved.
- If Homeowners elect not to complete a Technical Assessment, they must instead submit a [Self-Declaration Form](#) as part of their heat pump system grant application.

Homeowners **must** undertake a Building Energy Rating (BER) on their home **after** grant-aided works have been completed. A homeowner is entitled to a BER grant of €50 once per home. This will be applied to your grant application automatically provided other qualifying measures are being funded under the scheme and you also have never applied previously for a BER grant.

All BER assessments must be performed by a registered BER assessor. To select a BER assessor please see the list of registered assessors at [Get-a-BER-Assessment](#) or contact us at info@ber.seai.ie.

Energy Upgrade

Contractor Name

ID Number

Attic Insulation¹	○ Apartment (€1,100) (€1,400 for DSP² and FTB³ Applicants) ○ Mid Terrace (€1,400) (€1,800 for DSP and FTB Applicants) ○ Semi Detached/End of Terrace (€1,500) (€1,900 for DSP and FTB Applicants) ○ Detached (€2,000) (€2,500 for DSP and FTB Applicants)		-----
Wall Insulation (Select one only)			
Cavity	○ Apartment/ (€700) (€900 for DSP Applicants) ○ Mid Terrace (€850) (€1,100 for DSP Applicants) ○ Semi Detached/End of Terrace (€1,300) (€1,700 for DSP Applicants) ○ Detached House (€1,800) (€2,300 for DSP Applicants)		----- --
Internal Wall Insulation (Dry Lining)	○ Apartment (€1,500) ○ Mid-terraced House (€2,000) ○ Semi-detached/End of Terrace (€3,500) ○ Detached House (€4,500)		----- --
External Wall Insulation	○ Apartment (€3,000) ○ Mid-terrace House (€3,500) ○ Semi-detached/End of Terrace (€6,000) ○ Detached House (€8,000)		----- --
Heating Controls Upgrade	○ Heating Controls Upgrade (€700)		----- --
Windows	○ Apartment (€1,500) ○ Mid-terrace House (€1,800) ○ Semi-detached/End of Terrace (€3,000) ○ Detached House (€4,000)		----- --
External Doors	○ €800 per door (Max of 2 doors)		----- --

¹ The roof insulation grant is only available for top-floor apartments or an apartment where the roof is a heat loss element i.e. the heat escaping from the apartment's roof is escaping to the outside.

An apartment which has other separate apartments located directly above is not eligible to avail of the SEAI roof insulation grant as the roof in this apartment is not considered a heat loss roof element for the building.

² DSP Applicant = Applicants in receipt of qualifying social welfare payments.

³ FTB Applicant = First Time Buyer Applicant

Solar Thermal	o Solar Thermal (€1,200)		----- --
Heat Pump Systems**	Select only one: o Air to Water Heat Pump o Apartment (€9,500) o Mid-terraced House/Semi-detached/End of Terrace/Detached House (€12,500)		----- --
	o Ground Source to Water Heat Pump o Apartment (€9,500) o Mid-terraced House/Semi-detached/End of Terrace/Detached House (€12,500)		----- --
	o Exhaust Air to Water Heat Pump o Apartment (€9,500) o Mid-terraced House/Semi-detached/End of Terrace/Detached House (€12,500)		----- --
	o Water to Water Heat Pump o Apartment (€9,500) o Mid-terraced House/Semi-detached/End of Terrace/Detached House (€12,500)		----- --
	o Air to Air Heat Pump o Apartment/Mid-terraced House/Semi-detached/End of Terrace/Detached House (€7,500)		----- --
Technical Assessment	o Technical Assessment as part of Heat Pump Application (€200)*		

* The grant for the Technical Assessment is only payable in conjunction with the Heat Pump System grant

** The Heat Pump system grant now contains a bundle of three different grants:

- Up to €6,500 for a heat pump system,
- Up to €2,000 for upgrade works required to Central Heating components i.e. new radiators or underfloor heating,
- A €4,000 Renewable Heat Bonus grant. Homeowners who are replacing their existing oil/gas boiler, solid fuel heating system or electric heating system with efficiency $\leq 100\%$ and installing a Heat Pump system are eligible for this.

Where a homeowner is installing an Air to-Air Heat Pump System they will not be eligible for the Central Heating Grant. Refer to Section 1.5 of the Homeowner Application Guide for more details.

Section D – Terms and Conditions and Applicant Declaration (read carefully and sign declaration)

Better Energy Homes scheme Terms and Conditions and Applicant Declaration (Read carefully)

TERMS AND CONDITIONS

- 1) The Application Guide, Application Form, Self-Declaration Form and Terms and Conditions are those published on the SEAI website on the date of submitting the application. However, SEAI may, if required by law or otherwise and without incurring any liability, vary, revise or supplement the Terms and Conditions of the Better Energy Homes Scheme after the applicant's submission of an application and these revised or supplemented Terms and Conditions (as published on the SEAI website) will apply to the application unless the applicant chooses to withdraw its application or withdraw from the contract. The applicant must monitor SEAI's website in order to learn of any such changes to the Terms and Conditions.
- 2) The applicant's agreement with SEAI in the event of a Grant Offer being accepted will comprise the Terms and Conditions, the Application Guide (including its Appendices), and the rest of the Application Form. The applicant, having accepted the Grant Offer and communicated their acceptance of it to SEAI, shall comply with and agree to be bound by the provisions of the Terms and Conditions of the Better Energy Homes scheme and these documents. In the event of any conflict arising between these documents the order of precedence shall be:
 - a) the Terms and Conditions of the Better Energy Homes scheme as set out in section 8 of the Application Guide ("the Terms and Conditions")
 - b) the rest of the Application Guide less the Terms and Conditions of the Better Energy Homes scheme
 - c) the rest of the Application Form less the Terms and Conditions of the Better Energy Homes scheme
- 3) In the case of an application through a One Stop Shop (OSS), the applicant's agreement with SEAI in the event of a Grant Offer being accepted will comprise these Terms and Conditions, the Better Energy Homes Application Guide (including its Appendices) and the OSS's Application Form and Terms and Conditions. Where there is a conflict between SEAI's terms and conditions and those of the OSS, SEAI's terms and conditions will take precedence.
- 4) The applicant must ensure that he/she completes and submits, to the extent applicable, the latest version of the [Homeowner Application Form](#) (or call 01 8082100 for the latest version). Neither a contractor nor an assessor may apply on your behalf.
- 5) Where an application is made through an OSS, the applicant must ensure that he/she completes and submits, to the extent applicable, the latest version of the OSS' Application Form. The OSS is permitted to apply on your behalf.
- 6) In the case of a heat pump system grant (as it applies to first-time installation) or solar thermal grant, the applicant must be the owner of an existing home built and occupied on or before 31 December 2020, located in the Republic of Ireland.
- 7) In the case of insulation grants heating control grants, or window and door grants, the applicant must be the owner of an existing home built and occupied on or before 31 December 2010, located in the Republic of Ireland.
- 8) The Better Energy Home Grants are not applicable to mobile homes, caravans, houseboats or other

temporary dwellings. Only fixed permanent dwellings are supported.

- 9) In relation to applicants in receipt of qualifying Department of Social Protection (DSP) payments who apply for higher grant amounts, if an applicant is deemed ineligible, SEAI will adjust the grant amount to the standard (lower) rate and notify the applicant.
- 10) In relation to applicants who are first time buyers who apply for higher grant amounts, if an applicant is deemed ineligible, SEAI will adjust the grant amount to the standard (lower) rate and notify the applicant. Higher Grants under this provision apply only to attic insulation. All other measures remain subject to standard grant rates and eligibility criteria.
- 11) Grants under the Better Energy Homes scheme apply only to retrofit works on existing dwellings. Works associated with new extensions, new builds, or any newly constructed part of a dwelling are not eligible for Grant support.
- 12) The Grant payable under the Better Energy Homes scheme shall not exceed the total cost of the works undertaken. Where the actual cost of works is lower than the maximum Grant amount specified for the measure, SEAI will pay the actual cost of works only.
- 13) The applicant must undertake a measure(s) identified from the measure types supported under the Better Energy Homes scheme. Grants may only be claimed after the measures are fully completed and the contractor has been paid by or has entered into a financing agreement with the applicant.
- 14) The applicant must have a Building Energy Rating (BER) assessment of their home undertaken by a registered BER assessor following completion of the upgrade works. The applicant must, in conjunction with their chosen BER assessor, provide SEAI with evidence of this BER assessment by way of the forms provided to them at time of Grant Offer.
- 15) The spirit and objective of the Better Energy Homes scheme is to assist applicants in improving the energy efficiency of their homes. The applicant therefore agrees to act transparently and in good faith at all times during the process and confirms that its application relates to works which are economically and physically practicable and which will secure the optimal energy efficiency improvements to its home. The applicant also agrees that the Grant monies will be coupled with its funds to the extent necessary to achieve this goal. In specifying works to which this application relates, the applicant confirms that its application does not concern works which are inefficient or incomplete in nature so as to render the expenditure of the Grant monies uneconomic.
- 16) The applicant hereby confirms that measures applied for have not already been supported by other government schemes or by SEAI through the Better Energy Homes scheme or other schemes.
- 17) The applicant must engage a contractor listed on the SEAI Registered Contractor list to carry out the supported measure. The contractor must be active on the SEAI Registered Contractors list at the time of application and when works are being carried out.
- 18) Applicants must ensure that they accept their Grant Offer and the attaching terms and conditions.

A grant is accepted by:

- i. Online: Acceptance is confirmed by selecting the “Accept” option on the “Confirm Offer Acceptance” Screen.
- ii. Offline: The Grant Offer including the Acceptance of Offer form will be issued to your postal address. The Acceptance of Offer form needs to be signed by the applicant and returned in accordance with the timelines prescribed by SEAI. If you do not return your Acceptance of Offer form within these timelines, your Grant Offer will lapse, and you will have to reapply.

- iii. In the case of an OSS application, the OSS's Acceptance of Offer form needs to be signed by the applicant and returned to the OSS in accordance with the timelines prescribed by the OSS. If you do not return your Acceptance of Offer form within these timelines, your Grant Offer will lapse, and you have to reapply.
- 19) The applicant must secure approval from SEAI before assuming he/she will receive the Grant. SEAI reserves the right to reject/approve applications for Grants under the Better Energy Homes scheme and for the avoidance of doubt SEAI reserves the right to cancel the application and/or process at any time where an applicant is found to be in breach of these Terms and Conditions of the Better Energy Homes scheme or the other documents referred to above in Clause 2 and Clause 3 of these Terms and Conditions.
 - 20) In the case of OSS applications, the applicant must secure approval from their OSS before assuming he/she will receive the Grant. SEAI reserves the right to reject/approve applications for Grants under the OSS scheme.
 - 21) The applicant must ensure Grant approval is received before proceeding with any product purchase or installation work. Costs incurred prior to Grant approval are ineligible and may result in the entire Grant being withdrawn.
 - 22) The Grant, once approved, is only payable in respect of the type of measures identified in the Application and referenced in the Grant Offer.
 - 23) In the case of eligibility for a heat pump system grant application:-
 - a) Where the applicant's property meets the required heat loss indicator ("HLI") as defined in the Domestic Technical Standards and Specifications ("DTSS"), a Technical Assessment is not required at heat pump system grant application stage.
 - b) Where the applicant's property does not meet the required HLI, a pre-works Technical Assessment and any recommended fabric upgrade works must be completed before the heat pump system installation. Further information about heat pump system eligibility can be found at:- <https://www.seai.ie/sites/default/files/publications/Homeowner-Application-Guide.pdf>.
 - 24) The eight (8) month term of the Grant starts on the date the Grant Offer has been made. All work and documentation must be submitted to SEAI before the eight (8) month Grant expiry date, noted on the Grant Offer. Failure to do so will result in your Grant being declined.
 - 25) The timing of fulfilment of the Grant to approved applicants is subject to the funding allocated by government to the Better Energy Homes scheme in a particular calendar year, in accordance with public financial procedures. Where all other conditions are met, payment will be made on a "first come, first served" basis. Where funding is exhausted in a particular calendar year, payment to remaining applicants will be deferred until such time as further funds may become available. Deferred payments will receive priority, if and when those funds become available.
 - 26) Should the applicant's property be selected as part of a sample inspection process, the applicant must grant full access to his/ her home for verification and/or technical inspection within fourteen (14) days of request for access, save in exceptional circumstances demonstrated to the satisfaction of the inspector. Failure to satisfy this full access requirement will be considered a breach of these Terms and Conditions (see Clause 32 below).
 - 27) In the instance of wall assessments, some of these inspections may result in the undertaking of "invasive" tests, including borescope probing and thermal imaging. The applicant may also be requested to participate in follow-up research (by telephone call, SMS survey, email or postal

questionnaire) as may be commissioned by SEAI or its agents in relation to the inspection process. The applicant acknowledges that SEAI will have to provide certain contact details to third party contractors in relation to these matters and the applicant hereby consents to SEAI making these disclosures.

- 28) The applicant must facilitate any reasonable request made by SEAI or its agents requiring the contractor to return to the house in order to make good any works deemed not to meet the standards of the Better Energy Homes scheme.
- 29) The applicant must obtain all necessary consents, permissions and statutory approvals and have authority to install the measures in his/her home.
- 30) SEAI accepts no liability or responsibility, whether for breach of contract, negligence or otherwise, in respect of any direct or indirect loss, expense, dispute, claim, proceedings or cause of action arising out of, or in relation to, any product (or its suitability), any materials (or their suitability), equipment (or its suitability), work, alteration (including unclipping, replacement or reinstatement) of service cables / aerial wires to a domestic house, system, service, specification, standard, installation or the qualification or performance of the contractor in respect of which a Grant Offer has issued, or grant approval or payment was given by SEAI. No undertaking, guarantee, assurance or other warranty, express or implied, is given by SEAI, or any of its agents or servants, in respect of the cost, quality, efficiency and/or benefit of any work, equipment, materials, product, service or installation provided under the Better Energy Homes scheme. The fact of registration on the Registered Contractors List for the Better Energy Homes scheme does not infer any warranty or endorsement of that contractor by SEAI.
- 31) The information in the documents referred to in Clause 2 and Clause 3 of these Terms and Conditions (where applicable) and on SEAI's website is not intended to warrant or guarantee the quality of the materials, product and/or the installation chosen by the applicant.
- 32) In the event of any breach of these Terms and Conditions of the Better Energy Homes scheme or the other documents referred to above in Clause 2 and Clause 3 of these Terms and Conditions by the applicant and where the applicant has received payment pursuant to the Better Energy Homes scheme, SEAI shall, amongst its remedies against the applicant, be entitled to demand the complete repayment of and fully claw back the Grant and the applicant agrees to comply with any such demand within one (1) month of the date of the letter from SEAI containing such demand.
- 33) With the exception of Clause 26 above which must be complied with in accordance with the terms of that Clause, the applicant shall follow the SEAI complaints procedure in relation to any disputes between the applicant and SEAI concerning any matter in connection with the Better Energy Homes scheme.
- 34) The applicant shall have a formal contract in place with each of their chosen registered contractors before works commence. The contract of works agreed is between the applicant and the contractor only. Please see Clause 30 above.
- 35) Any false, fictitious or fraudulent statements or claims knowingly made on Grant applications, Declaration of Works or supporting documentation, submitted in respect of previous grant applications/claims or otherwise made to SEAI, its authorised officers, or a Better Energy Inspector, or any breach of these Terms and Conditions of the Better Energy Homes scheme may result in current and future applications being deemed ineligible by SEAI. In respect of applications where the applicant has already received payment pursuant to the Better Energy Homes Scheme, Clause 32 shall also apply.

- 36) The Applicant acknowledges that SEAI is subject to the requirements of the Freedom of Information Act 2014 (“FOIA”) and the European Communities (Access to Information on the Environment) Regulations 2007 to 2018 (“AIER”) and shall assist and co-operate with SEAI to enable SEAI to comply with its information disclosure obligations. SEAI undertakes to use its reasonable endeavours to hold confidential any information provided by the Applicant, subject to the SEAI’s obligations under law, including the FOIA and AIER.
- 37) If you are applying for external or internal wall insulation, you will be impacted by changes to Part L of the Building Regulations 1997, as amended. You will be required to comply with the new Building Regulations (Part L) as a condition of your Grant payment.
- 38) In the case of residential properties owned by a Company/Organisation/Undertaking/Approved Housing Bodies, the applicant under the Better Energy Homes scheme must ensure that they complete and submit an Authorisation Form to SEAI prior to the creation of a Grant application. This form details the required authorisations which must be in place prior to the creation of a grant application and can be requested by emailing: info@betterenergyhomes.ie.
- 39) Where an application is made through a Company / Organisation/ Undertaking/ Approved Housing Body/ Owner Management Company the Better Energy Homes Grant is being operated under the De Minimis Aid regulation (Commission Regulation (EU) No 2023/2831 of 13 December 2023, amending Commission Regulation (EU) No. 1407/2013). De Minimis Aid is small amounts of State Aid given to a Company /Organisation /Undertaking. The current limit for a Company /Organisation /Undertaking under this EC Regulation, irrespective of size or location, is €300,000 over a three (3) year period. This limit applies to all linked enterprises. An applicant is obliged make a full declaration of all other De Minimis Aid received in the last three (3) years. This form can be requested by emailing: info@betterenergyhomes.ie.
- 40) In line with the requirements of the Department of Finance, where the combined value of the grants paid to the applicant is in excess of €10,000 in a single calendar year, the applicant will be required to furnish the SEAI with a Tax Clearance Certificate for a grant payment to be paid, in order to satisfy Revenue requirements. To avoid delays in Grant payments, applicants are advised to familiarise themselves with Revenue’s requirements, including how to apply for a Tax Clearance Certificate using the electronic Tax Clearance (eTC) system on www.revenue.ie.
- 41) The applicant agrees that these Terms and Conditions and any other documents related to them or the Grant may be executed or agreed to electronically and shall take effect in the same manner as if executed by hand. For these purposes electronic signature may be by tick box, typing in of the relevant name and/or any other electronic process which SEAI use from time to time. By completing such process the applicant agrees that this constitutes valid execution by the applicant, that the applicant will be bound to the terms of any agreement or other document so executed and that the agreement or other document is delivered in an electronic record capable of retention.

Data Protection Statement:

- 42) The Sustainable Energy Authority of Ireland (SEAI) fully respects your right to privacy. Please use this link to access the Better Energy Homes Privacy Notice: <https://www.seai.ie/publications/Better-Energy-Homes-Privacy-Notice.pdf>. This Privacy Notice is intended to help you understand what Personal Data SEAI collects about you, why we collect it, what we do with it, who we may share it with and how we protect it. When we talk about “Personal Data” in the Better Energy Homes Privacy Notice, we mean any information relating to you, either directly or indirectly.

Applicant Declaration

- I confirm that Grant approval, indicated through a Grant Offer, will be in place before any product is purchased or installation work is commenced. I accept that if any purchase has been made or works commenced prior to the Grant approval date this application will be ineligible. I confirm that no such purchases or works have occurred prior to the date of this application.
- I note that verification checks form part of the Programme's inspection regime and that these will be undertaken in a number of homes. I acknowledge that I will be required to grant full access to my home within the specified period referred to in Clause 20 above should my property be selected as part of any inspection process. I acknowledge that my chosen contractor(s) is required to confirm details, including date of completion of measures with a penalty of removal from the List of Registered Contractors for invalid declarations.
- I understand that any false, fictitious or fraudulent statements or claims in any form knowingly made by me to SEAI, its authorised officers or a Better Energy Inspector may result in demand for Grant repayment and full clawback of the Grant and may result in current and future applications being deemed ineligible by SEAI.
- I agree and consent to SEAI, as data controller, and its agents, storing the information which I provide to SEAI on its database. I note that SEAI agrees that SEAI and its agents shall only process my personal data in accordance with the Data Protection Acts 1988 and 2003.
- I agree and consent to personal data which I provide being used by SEAI or its agents for the purposes of the Programme including grant approval and payment purposes and to facilitate the administration of the Grant process and the Programme and for the purposes of liaising with contractors and where appropriate inspectors and researchers. This may require my personal data being supplied to and discussed with any other persons or organisations helping to assess and monitor this application including without limitation, SEAI's professional advisers, outsourced service providers and any inspectors and researchers which SEAI might engage. These persons will be required to comply with the Data Protection Acts 1988 and 2003. I understand that I may request SEAI to grant me access to my personal data which SEAI holds.
- I also understand that all of the data collected in the administration of the Programme will be aggregated by SEAI as a means of analysing the overall Programme effectiveness e.g. in terms of cumulative achievements, market trends, and/or environmental impacts. I understand that the disclosure of this aggregated data will not involve the release of any personal data.

My signature on this Application (in the case of on-line applications, indicating agreement to the terms and conditions in the application submission) is treated as confirmation that SEAI and its agents may use the data which I have supplied for the aforementioned purposes.

- I hereby consent to my name, address and Grant details (including amount and nature of measures adopted and Grant paid) being made available to the public and other authorities by SEAI.
- I understand that SEAI shall use my Meter Point Reference Number (MPRN) for the purposes of identification, validation and verification of my application and I consent to these uses.

I acknowledge that the address associated with the MPRN will be the contact address used by SEAI for all postal correspondence and it is my responsibility to ensure that the details registered with ESB networks for this MPRN are correct, accurate, and remain unchanged.

- I have read in full the Programme Application Guide and Application Form including all appendices.

- I have read and accept the Terms and Conditions of the Programme set out in this Application Form and also the Application Guide. I certify that the information entered on this Application is true, accurate and complete in all respects.
- ☐ I have read and accept all of the Terms and Conditions.
- ☐ I would like to hear from SEAI about other grants which may interest me, information about energy efficiency and to participate in surveys. I understand that I can opt to stop receiving these communications at any time.
- ☐ I confirm I have included the required supporting documentation for my Heat Pump Application (Technical Assessment Form or Self Declaration Form).

Applicant's Name:
(BLOCK CAPITALS PLEASE)

Applicant's Signature*:

Date:

***To be signed by applicant. Where two people apply together, both must sign the Declaration.**

Please send all completed documentation to:

*Better Energy Homes Programme
Sustainable Energy Authority of Ireland
P.O. Box 119
Cahirciveen
Co. Kerry*

IMPORTANT NOTES

- Please allow a minimum of **FOURTEEN WORKING DAYS** for processing of your application. Any purchase or installation should not be initiated before receiving a formal Letter of Offer from SEAI. An offer will lapse e.g. no longer exist, if you fail to return a signed acceptance form which is included with the letter of Offer within the required 30 days.
- All of the above information is **MANDATORY**. Incomplete applications will be returned.
- Once approved and a request for payment is made, acceptance of the above Terms and Conditions is a requirement for payment of the Grant.

FOR OFFICE USE ONLY

Staged	Initialled	Date
1. Form checked		
2. Form Input		
3. Input audited		
4. Communication sent to Homeowner		
5. Form scanned		

Better Energy Homes Heat Pump System Grant – Self-Declaration Form

Declaration:-

This declaration is for homeowners whose Property:

- was built from 2007 onwards,

or,

- was built before 2007 and holds a valid BER with a Compliant Heat Loss Indicator (HLI) and have elected to proceed without a Technical Assessment when submitting their Heat Pump System Grant Application (the "**Heat Pump application**")⁴.

This declaration must be uploaded with the completed Heat Pump application.

I, _____, as the owner of
_____ [insert address] the "**Property**",
declare and confirm as follows:

1. I am authorised to make this declaration as an owner of the Property.
2. I confirm that the Property's year of construction is _____.
3. I confirm that my Property meets the required heat loss levels to forgo completing a Technical Assessment.
4. I confirm that, at no point prior to submitting this Heat Pump application did the Property have an existing heat pump system in place.
5. I understand that not completing a Technical Assessment and/or not carrying out possible fabric upgrades to ensure the Property is well insulated with low heat loss, may lower the heat pump efficiency, and potentially increase operational costs.
6. I understand that any false or inaccurate statements knowingly made by me to SEAI may result in the Heat Pump application being declined.

I hereby declare that, to the best of my knowledge, information and belief, the information provided herein is true, complete, and accurate.

Signature of Declarant/Applicant:

Date of Signature:

Name of Declarant/Applicant (block capitals):

⁴ Please note that while there is no requirement to complete a Technical Assessment for homes built on or after 2007 or for homes holding a valid BER stating a compliant HLI, a Technical Assessment will ensure the optimum solution is achieved for the homeowner. Making a Heat Pump application without a Technical Assessment will not impact the acceptance of the Heat Pump application or the payment of the Heat Pump application grant.